

Visiomed Office Park, Block 2, Unit 5
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22 August 2022

**To: EXECUTIVE COMMITTEE
PROVINCIAL PRESIDENTS
PROVINCIAL SECRETARIES
DISTRICT PRESIDENTS
DISTRICT SECRETARIES
MEDIA**

CIRCULAR 37/2022.

TECHNICAL OFFICIALS TRAIN-THE-TRAINER (T-t-T) COURSE

The NSCTO has already canvassed the DSCTO's to find out if there is a need for this course and received a positive response from most Districts.

The NSCTO requires that any facilitators currently conducting Technical Official courses should have attended the Train the Trainer (T-t-T) course to ensure that, a consistency of content and uniform training standard is maintained throughout the country.

Kindly note that future trainers are not necessarily currently on your DSCTO, but may be capable and willing to contribute to the training courses in your District. The normal requirement for attending a T-t-T course is that the person is a qualified Level 2 Technical Official. Any candidates who are not currently Level 2 must be willing to attend the next Level 2 held in their District to reach this level. The NSCTO requires any trainers attending the T-t-T course to commit to being part of the facilitation team conducting at least the next two Markers or Level 1 Courses held in their Districts.

Bowls SA supports the districts in this regard and covers the costs. However, if the successful candidates do not engage in training Technical Officials in their District without a valid reason. Bowls SA will request that the district concerned reimburse them for the costs of their candidates attending the course.

The course will be commenced online using Zoom® or Teams® software so candidates must have this software on their computer. The final part of the course will require the candidates to meet physically at a central venue over a 1 to 1.5-day period. The dates and venues for the two courses have yet to be decided but one course will be held in the North and another in the South to minimise travel and accommodation expenses. The venues and dates will be advised once we have the applicants' details.

Applicants for the T-t-T Course must be received by 24 September 2022. All Districts will be asked to confirm applicants from their district by paying the Application Fee of R250 p.p. before these applicants will be accepted. Kindly note that a minimum of 8-candidates is required for a course to be viable.

Kindly submit the following details for each candidate:

- 1. Name**
- 2. District**
- 3. Bowls SA Number**
- 4. SA ID Number**
- 5. E-mail address**
- 6. Mobile or Home Phone Number**
- 7. Technical Official Level**
- 8. Member of the DSCTO: Yes/No**
- 9. Currently facilitating Courses: Yes/No**

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It should be noted that the earlier the registration information is received, the sooner the NSCTO can distribute the pre-course material and the longer the trainee has to do the pre-course tasks! Please forward a copy of this circular to all potential nominees so that they have the initial information about the course and how to get registered. Each trainer is required to have a copy of the latest Laws of the Sport of Bowls 4th edition (available from Bowls SA via the District Office). Bowls SA will pay all reasonable travel, accommodation, printing, and meals costs of the candidates.

Please contact Bob Radcliffe (033 343 4557, 083 700 0718, e-mail: bob.radcliffe@worldonline.co.za) if there are any queries in this regard.

A handwritten signature in black ink, appearing to read "John Ravenscroft".

**JOHN RAVENSCROFT
OPERATIONS MANAGER**