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01 October 2018

**TO: EXECUTIVE COMMITTEE  
DISTRICT CO-ORDINATORS FOR SMALL-BOWLS PROJECT  
DISTRICT SECRETARIES  
DISTRICT PRESIDENTS  
CLUB PRESIDENTS OF PARTICIPATING CLUBS**

**CC: STUTTAFORD VAN LINES  
PAKTOOL ENGINEERING**

**CIRCULAR 62/2018**

**REF: Phase 3 of the Stuttaford Van Lines (SVL) Small-Bowls Project**

The ±800 sets ordered in Phases 1 & 2 of this project have almost been completed – the bulk of the outstanding 75% of all District orders will be painted, labelled and distributed over the next 4-6 weeks – NSCC will be contacting each District Co-ordinator as soon as that District's batch is ready – please do not call in to find out exactly when this will be.

**We are therefore delighted to announce the start of Phase 3.**

Districts may now send COMPLETE sets of bowls in for Phase 3 of this project. Note that Districts need to send in more old sets than they order, to allow for breakages and any redundant stock that we can use. **PLEASE NOTE that this will be the last phase of this project before it closes down so "its now or never",** so as many old redundant sets can be sent in to fulfil other needs.

ALL sets sent in MUST follow this process so that NSCC can keep track of stock:

1. SVL Depot deliveries
2. Any boxes may be used (e.g. wine boxes) to pack ONE (1) set of bowls per box – no larger boxes will be accepted at SVL Depots.
3. Delivering bowls to an SVL Depot:
  - a. Call the Depot Operations Manager (see contact details below) and make an appointment for the drop-off. PLEASE do not just arrive at the SVL Depot without an appointment – their operations people need to slot you into a specific time, with at least TWO DAYS' notice, so that they can manage their process.
  - b. You must receive a numbered document acknowledgement of receipt.
  - c. The number of sets dropped off at the nearest SVL Depot AND the tacking number must be indicated on the Small Bowls WhatsApp group OR an email sent to [smallbowls@bowlssa.co.za](mailto:smallbowls@bowlssa.co.za) & [Trevor.Davis@bowlssa.co.za](mailto:Trevor.Davis@bowlssa.co.za).
4. Delivering sets to the to the container:
  - a. Call Brian Sayce – 082 570 5884– to arrange a day and time – this will only be able to happen once a week at a specific time but has to be arranged with Brian Sayce.
  - b. The number of sets dropped off at the container must be indicated on the Small Bowls WhatsApp group AND / OR an email sent to [smallbowls@bowlssa.co.za](mailto:smallbowls@bowlssa.co.za) & [Trevor.Davis@bowlssa.co.za](mailto:Trevor.Davis@bowlssa.co.za).

Name	Location	Cell	Landline	Address
Ina Muller	SvL Bloem		051 434 1465	Unit 5 Maasdorp park, Old East End, Industrial Park, Bloemfontein, 9301
Christoff Geldenhuys (Ops)	SvL CT	083 630 2952	021 514 8700	65 Bofors Circle cnr Kingshall Avenue, Epping Industrial 2, Cape Town, 7460
Mike Kitshoff (Mgr)	SvL CT	083 630 2952	021 314 5700	
Chris Oosthuizen / OPS Lance James	SvL DBN	082 887 7391	031 902 3566	8-10 Ernest Clokie Rd, Prospecton, Durban 4113
Anton Harris (Mgr)	SvL EL	83 627 5590	043 736 3512	Cnr Chester Rd & Settlers Way, Greenfields, 5201
Precious Robiyana (Alt)	SvL EL		043 736 3512	
Luisa Coetzee	SvL GRJ		044 874 2120	Cnr Fabriek Str & Laing Str, George, 6536
Mel Potgieter "Branch Manager" Bruce van Zyl (Ops)	SvL JHB		011 206 1500	Lords View Industrial Park, 2 Oak Rd, Midrand, 1619
Tian de Lange	SvL KMB	083 255 5647	053 841 0339	396 Ritchie St, Kimberley, 8301
Elkhe Muller (Mgr)	SvL PE		041 405 7400	21 Kwaford Rd, Struandale, Port Elizabeth, 6001
Wynand van Wyk (Ops)	SvL PE	083 277 1894	041 405 7400	

Orders PER DISTRICT may also be made:

1. District Co-ordinators should collate orders from their clubs and ensure that each set of bowls is packed in a separate box – e.g. wine box – maintain their own lists at club level.
2. Submit a single order for the District (no Club information please) by sending an email to [smallbowls@bowlssa.co.za](mailto:smallbowls@bowlssa.co.za) & [Trevor.Davis@bowlssa.co.za](mailto:Trevor.Davis@bowlssa.co.za) stating:
  - a. The number of sets they have delivered to the project and
  - b. The number of sets they want to order that they can be invoiced by the office.
3. Orders will be dealt with on a First-In-First-Out basis (FIFO), **yet turnaround time from time delivery in Johannesburg until returning to Jhb Depot will be around 30 working days.**

The cost per set is going up very marginally for Phase 3 – R650 (VAT inclusive) per set – an increase of only R80. This is still a very reasonable price to turn an old useless set of bowls into an amazingly useful set of bowls. Note that any VAT registered Districts can apply to Bowls SA for a VAT Certificate and counter the VAT part of the price against their VAT account.



**John Ravenscroft**  
Operations Manager